

North Kyme Parish Council Meeting

Minutes

Date: Wednesday 13 th May 2026	Venue: North Kyme Village Hall	Time: 7.00 p.m.
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Present: Chair – Cllr S Spry, Cllr N Taylor, Cllr J Dring, Cllr A Rue, Cllr D O’Doherty

In Attendance Mrs Carolyn Barber Clerk & RFO District Cllr Whittle & Cat Cunningham

1. 001/05/2026 - Chairs Welcome to the meeting.

The Chair read out a statement as follows: -

I joined to PC because I wanted to do something that would be a benefit to the whole community. I have only been in the village for 5 years, I had no intention of becoming chairman of the PC, I had assumed that there would be others with much greater knowledge of the village and the communities that would take this role. However, we are where we are and you are all here for similar reasons – you want to do things that benefit the community as a whole? If we all have similar intentions, we should be able to work together in a positive way to hear what the community wants and to take forward their ideas constructively.

2 topics to cover – meeting structure, and Heritage fund update.

1. Meeting structure and discipline

Carolyn has sent out the Standing Orders and all of our current policies – 26 or so documents. Not new but some have been updated. Please pay careful attention to the standing orders, meeting policy, and the Code of Conduct.

I do want to encourage healthy debate and ensure we hear all the views of all the councillors in the room. As chair I want to remind everyone to be civil and show respect to each other and to talk about the topic or subject being debated without making personalized comments about another person. Disorderly conduct will not be tolerated, and we all must comply with the code of conduct. Disorderly conduct includes offensive or disrespectful behaviour, interrupting others, making personal remarks etc. It is my role as chairman to conduct the meetings in an orderly fashion. Please show respect and listen attentively when others are speaking, do not interrupt. I would ask speakers to stop talking if the time allotted for the topic is being exceeded. I will ensure that every councillor has the opportunity to be heard if they wish to speak on a topic.

Going forward, if a councillor is disruptive, I will firstly ask the councillor to moderate or improve their behaviour/conduct. If it does not improve, I or any councillor may propose that the person is no longer heard or excluded from the meeting. If seconded, a vote will be taken without discussion. If the disorderly or disruptive conduct continues, I may take further steps to restore order or to progress the meeting including temporarily suspending or closing the meeting.

2. Heritage Fund - Update

Proposals circulated in December – currently included are: -

- Assorted items of playground equipment
- Trim Trail/daily mile track
- Re-location of village beacon
- Outside classroom/games room/office/garden
- White village entrance gates

Comments on proposals and any suggestions for additions?

An application form has been partly completed for the grant but is currently on hold awaiting a ROSPA report that is planned to be completed in August/September this year.

A sub-committee was previously formed for this, members included Councillor Taylor, Village Hall Chairman Mr. Taylor, Parish Clerk Carolyn, and previous Parish council chairman Graham. Any volunteers to join this sub-committee?

Next steps: -

June Parish meeting – add any added items or amendments to the current list of proposed items for Heritage funding.

Firm up list of items proposed to be included in the bid for Heritage funding. I would suggest that the sub-committee proposes the items to be included in the bid to the full Parish council and then a vote be taken to ensure that we have alignment on the completed list.

002/05/2026 - Apologies for absence and acceptance of any reasons given – None

2. 003/05/2026 - Declarations of Interest-councillors must declare interests in planning or any items on the agenda. - None

3. 04/05/2026 - Updates from District Councillors: -

Councillor Whittle will get terms of reference from NKDC for our sub committees.

4. 05/05/2026 - Notes of the last meeting held on 15th April 2026 to be approved as the minutes.

The Minutes were proposed seconded and resolved.

5. Updates from Councillors –

06/05/2026 - It was proposed seconded and resolved that all sub committees would have a “terms of reference” as to what their limitations were; and when they update the council and how frequently.

07/05/2026 - Christmas lights event - it was proposed seconded and resolved that would be expanded this event would expand to having a carol concert, Santa, and stall holders.

08/05/2026 - It was proposed seconded and resolved that Storage facilities for garden equipment and a heritage classroom would be added to the heritage bid – Councillor Whittle will measure up and do some drawings.

09/05/2026 – it was agreed that having white gates at the Billingham end of the village on the left hand side of the road was a problem due to location.

10/05/2026 – The location of the Beacon will be changing as it scored the flooring of the play park last time it was lit.

6. Report on matters outstanding –

009/08/2025 ~ Councillor Volunteers Service – District Cllr Whittle purchased the paint required and the clerk bought the rest of the equipment required.

7. Financial Matters & Clerk's Report -

8. Bank Statement and Reconciliation Balance £13,046.69 – it was resolved that the two balance.

11/05/2026 - Invoices

District Cllr – Strimmer and paint £200.00

Cllr G Everard – Fuel receipt for strimmer £5.00

Richard Tonge £29 for flower boxes

Arnold Baker Book - £75.00 for the council to pay the clerk will pay the rest out of her own pocket. The total was £149.99.

LALC Invoice for three hours with webmaster £72

All Invoices Proposed seconded and resolved.

12/05/2026 - Carolyn's CILCA and South Kyme

13/05/2026 - Meeting Dates for the next year

14/05/2026 - Other Items South Kyme are not paying half of the mobile contract.

15/05/2026 - To review and agree the 2025-26 Certificate of Exemption for the Annual Governance - Proposed, seconded, and resolved.

16/05/2026 – To review and agree the 2025-26 Accountability Return (AGAR). Proposed, seconded, and resolved.

17/05/2026 – To review and agree the Annual Governance Statement - Proposed, seconded, and resolved.

18/05/2026 - To review and agree the Accounting Statements - Proposed, seconded, and resolved.

19/05/2026 - To present the Budget Monitoring Report and approve the Bank Reconciliation for the current financial period. Proposed, seconded, and resolved.

20/05/2026 - To authorise the signing of Accounts for Payment for the current financial period. Proposed, seconded, and resolved.

9. Correspondence

21/05/2026 - Hannah Hood from Liquid 11 -

22/05/2026 - Lloyds Bank – Savings rate has changed.

23/05/2026 - Play Safety Limited asking for extra information and purchase order for Rospa Report

24/05/2026 - Lloyds – questionnaire.

10. Planning –

25/05/2026 - PLANNING REFERENCE: 25/0431/CCC

26/05/2026 - LCC REFERENCE: PL/0016/25

27/05/2026 - Eastern Green Link 3 (EGL 3) and Eastern Green Link 4 (EGL 4)'s Spring 2026 targeted consultation – reminder of consultation deadline

11. 28/05/2026 - Next Meeting 10th June 2026

Meeting Closed at 20.05