

# North Kyme Parish Council Meeting

## Minutes

<b>Date:</b> Wednesday 9 <sup>th</sup> April 2025	<b>Venue:</b> North Kyme Village Hall	<b>Time:</b> 7.00 p.m.
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**Present:** Chair - Cllr S Spry, Cllr N Taylor, Cllr G Everard, Cllr J Dring, , Cllr R Richards, Cllr A Rue

In Attendance Mrs Carolyn Barber Clerk & RFO

1. **Chairman's Opening Address** – The Chairman opened the meeting and welcomed everyone to the meeting.
2. **Apologies for absence and acceptance of any reasons given** - Cllr Keys has now left. Cllr Melbourne has a work commitment.
3. **Declarations of Interest-councillors must declare interests in planning or any items on the agenda.** - No declarations were declared.
4. **Updates from District Councillors:** - None were in attendance at the meeting.
  - **09/11/2024** – Convex Traffic mirror – clerk to contact highways regarding permission to put up mirror.
  - **04/09/2024** Pet signs for either end of the village (Trish Chaisty) – Cllr Melbourne & Dist Cllr Whittle. – Clerk to contact highways regarding the pet signs. Clerk to update at next meeting.
  - **001/04/2025** - Allotments – Cllr Melbourne - Clerk to contact Councillor Whittle regarding the above items and the allotments.
5. **Notes of the last meeting held on 12<sup>th</sup> March 2025 to be approved as the minutes.** Proposed by Cllr J Dring and Seconded Cllr Everard and they were resolved to be true and accurate minutes and were signed by the Chairman.

### 6. **Updates from Councillors** –

**002/04/2025** - Church Yard – The church yard is getting full and when it does become full, we the council will need to find room elsewhere – Cllr Dring - Clerk to email Councillor Whittle regarding this.

**05/11/2024** - Dog Paddock. – Update The dog park is not just for the use by the disabled its there for anyone. Terms and Conditions to be updated by Cllr Taylor and Cllr Rue. Clerk to email Cllr Whittle regarding regulations and planning for the dog park.

**003/04/2025** - The Regeneration Heritage Funding Cllr Taylor will be submitting a bid for £250,000 for Information boards for the key players and visionaries. – There will hopefully be a growing patch for the children's and we can adapt the containers. Councillors to come back next month with ideas for what they would like the money to be spent on. Also, for Cllr Everard to speak to the village hall to see if they would like anything done.- Cllr Taylor.

**006/11/2024** – Play Park Equipment – Update – the park needs to be checked every week and Rospa will come and do their inspection once the slide has been fixed or replaced. Cllr Melbourne had previously agreed to do the weekly checks. Clerk to discuss with Cllr Melbourne regarding this.

**004/04/2025** - Metal bollards for the green triangle on the Causeway – This land belongs to the Lord of the Manor Tom Gilbert Cllr Spry will make contact. Clerk to email highways to find out if we can have crash barrier/ bollards.

**005/04/2025** - Cllr Melbourne – emailed SID information and summer fete. In his absence the Chairman raised the points. Clerk to find out if the price £2,500 is for one or two if its one we will buy one and get the batteries for the South Kyme SID. We will be ordering a solar one and get the batteries for the Sid that is being gifted to us by South Kyme. Proposed by Cllr Spry and Seconded by Cllr Dring.

**006/04/2025** - Summer Fete – There is not going to be one this year due to lack of support.

**007/04/2025** - VE Day celebrations - Lighting of the Beacon the village hall said yes to the lighting of the beacon the bar will be opened and there will be BBQ.

**008/04/2025** – There is a car parked on the road where the house has a parking space and it is dangerous – Cllr Dring.

**009/04/2025** – The rubbish bin at the top of the causeway it is full. – Clerk to contact the Jenny Bailey.

**010/09/2024** – The free bulbs that were given Cllr Taylor reported that we did agree that we would give a donation – we will give a donation of £50 to the air ambulance at the garden centre. Clerk to take cheque to Garden Centre. Proposed by Cllr Dring and seconded by Cllr Everard.

#### 7. Report on Matters Outstanding: –

- **01/10/2024** - Stickers for rubbish bins – Cllr Spry will take some for her bins and her neighbours and place photos on Facebook. Clerk has placed it on Facebook as well, Clerk reported that we now have more we have 25 x 40 MPH and 25 x 30 MPH signs.
- Financial Matters & Clerk's Report
- Bank Statement and Spreadsheet Balance – left over from last year's budget there is £1069.74, we had £ 10,673.86 remining in the bank.
- **010/04/2025** - End of Year Report. Clerks end of year work to be carried out requires extra hours as per each year previously. Five hours were authorised and was proposed by Cllr Spry and seconded Cllr Rue.
- **011/04/2025** - Insurance is due in June, quotes cannot be obtained yet Clerk will update at next meeting.
- **012/04/2025** - Village Hall Bookings have been updated and now its booked until March 2027.
- **013/04/2025** - Hedge problem report from Royal Mail. Post man and residents were finding it very dangerous to pull out onto the main road. Cllr spoke to the farmer James Drury and it has been dealt with and cut back.
- **014/04/2025** - New laptop – Clerk has three quotes paperwork to be given out at meeting. Were £399.00 plus the price of windows and Norton security. The next one is , £449.00 includes windows plus £19.95 for Norton security. The last one is £499 which does not include windows or security. The Clerk suggested the £449.97 plus Norton security making a total of £469.92, this was proposed by Cllr Spry and seconded by Cllr Everard.
- **015/04/2025** - LALC – Summer Conference £45 + Vat – Clerk was authorised to attend - Proposed by Cllr Rue and seconded by Cllr Taylor.
- **016/04/2025** - Staffing Committee – Councillors Melbourne, Spry and & Everard are going to be in the committee so that the Clerks salary/increments and PDRs are not put on the minutes, this is for Paid staff only. Clerks Increment now due – Will be dealt at staffing committee. Proposed by Cllr Spry and Seconded by Cllr Everard.

- **03/11/2024** Slide Repairs – insurance have asked if we can get it repaired. Three companies have been asked two have come back that it cannot be repaired - Cllr Richards proposed that it may be able to resined. Clerk to go back to insurance Company and ask for companies that can repair the slide.
- **017/04/2025** - Policies to be adopted : -
  - a. Annual Leave,
  - b. Anti-fraud & Corruption,
  - c. Carer's,
  - d. Communication,
  - e. Compassionate,
  - f. Complaints,
  - g. Confidential,
  - h. Co-option,
  - i. Council Meeting,
  - j. Data Protection,
  - k. Dignity at Work,
  - l. Disciplinary,
  - m. Health & Safety.

Cllr Dring proposed that they have signed off in one block – after Cllr Melbourne and Clerk have looked at the policies they are to be added to next month's agenda.

- **09/12/2024** Letters to local businesses – We have received a phone call from pine tree furniture saying they will give a donation but as yet we have not received it. – Gently email lady at Pine tree saying we are going to be ordering the Sid and if you would like to donate that would be wonderful.
- **018/04/2025** - Gov.email address costs etc. Grant for first year £100 per year there-after. Please see document from LALC. – Clerk has found a company called Cloud Next and they will discount the fees the first year for us which will be £100 plus VAT The price is normally £59 plus VAT for the domain and £49 plus VAT for up to 12 email addresses – proposed by Cllr Spry and seconded by Cllr Everard. Domain name will be [www.northkymeparishcouncil.gov.uk](http://www.northkymeparishcouncil.gov.uk).

#### Invoices: -

- **019/04/2025** - Councillor Everard Petrol for grass cutting £30.98 and £5.99 for adhesive Tape for notice board.
- **020/04/2025** - PWLB – Village Hall Mortgage £1620.47
- **021/04/2025** - HMRC - £8.05
- **022/04/2025** - Bank for month charge monthly charge £4.25 – which has already been debited out of account.
- **023/04/2025** - Cllr Melbourne - Children must be supervised sign has not been paid so that is £12.68
- **024/04/2025** - Mr Panton Petrol for grass cutting £18.47

#### 8. Correspondence

**025/04/2025** – Notification of Temporary traffic 40mph from 60 limit order 28<sup>th</sup> April until 4<sup>th</sup> May. Clerk to add to Notice Board and place on Facebook.

9. **Planning –**

**026/04/2025 - 24/1416/FUL** – Notification of Decision on land adjacent to Willow Farm.

10. Meeting closed at 20.13pm

11. **Next meeting** 14<sup>th</sup> May 2025 at 6.30pm.